Chief Information Officer

Definition

Under the general direction of the Executive Vice Chancellor, Education and Technology, the Chief Information Officer (CIO) provides districtwide leadership technology strategy, services, systems, and infrastructure to advance student success, instructional excellence, operational effectiveness, and institutional resilience. The CIO directs technology planning, operations, modernization, and security.

Distinguishing Characteristics

The CIO serves as the senior information technology administrator and a member of Chancellor's Cabinet, contributing to districtwide planning, policy development, and institutional decision-making. The position leads technology strategy and operations across multiple colleges and locations and aligns technology priorities and investments with District goals.

Working collaboratively with District leadership, constituent groups, and external partners, the CIO establishes technology priorities, promotes innovation, advances digital transformation initiatives, and ensures the reliable, secure, and effective delivery of technology services.

Examples Of Duties

Duties/essential functions may include, but not be limited to, the following:

- Leads the development, implementation, and ongoing evaluation of the District's technology strategy, Technology Plan, and roadmap to advance institutional priorities.
- Evaluates emerging technologies to identify opportunities that improve institutional effectiveness and service delivery.
- Serves on Chancellor's Cabinet and advises District and college leadership on technology strategy, risk, and opportunities and how technology can support District initiatives.
- Establishes and facilitates participatory technology governance processes to identify priorities, evaluate initiatives, and recommend technology investments.
- Directs the planning, implementation, operation, modernization, and lifecycle management of District technology services, infrastructure, enterprise applications, networks, cloud platforms, and instructional technologies.
- Ensures reliable, secure, accessible, and customer-focused technology services that support teaching, learning, student success, and District operations through effective service management, performance metrics, and continuous improvement.
- Leads the District's cybersecurity program, including security governance, identity and access management, incident response, technology risk management, disaster recovery, business continuity, and regulatory compliance.
- Establishes and maintains policies, standards, and procedures related to information security, privacy, accessibility, technology procurement, and acceptable use.
- Promotes awareness of cybersecurity risks and best practices throughout the District.

- Collaborates with stakeholders to identify technology needs, improve business processes, and optimize technology effectiveness.
- Leads organizational change efforts associated with major technology initiatives through effective communication, stakeholder engagement, training, and adoption strategies.
- Partners with Research and Planning and other departments to ensure technology platforms and their use support data governance, reporting, analytics, compliance, and decision-making.
- Develops and administers the technology budgets and investment plans, monitors expenditures, and ensures effective stewardship of District resources.
- Evaluates, negotiates, and manages vendor relationships, contracts, licensing agreements, and technology procurements.
- Directs, supervises, develops, and evaluates information technology personnel.
- Fosters a collaborative, customer-focused culture that emphasizes accountability, innovation, and professional growth.

Minimum Qualifications:

Knowledge Of:

- Strategic technology planning and governance.
- Enterprise applications, infrastructure, cloud platforms, and systems integration.
- Cybersecurity frameworks, risk management practices, and regulatory compliance.
- Technology service management and continuous improvement methodologies.
- Technology project and portfolio management.
- Budget development, contract administration, and technology procurement.
- Emerging technologies, including artificial intelligence and automation.
- Organizational change management principles and practices

Skill/Ability To:

- Develop and communicate a strategic vision for technology.
- Lead large-scale technology modernization and transformation initiatives.
- Build collaborative relationships with diverse stakeholders across multiple locations.
- Balance strategic priorities with operational service delivery requirements.
- Analyze complex technical and organizational issues and develop effective solutions.
- Manage technology budgets, contracts, and vendor relationships.
- Lead, motivate, develop, and retain high-performing technology teams.
- Communicate complex technical concepts clearly to non-technical audiences.

Chief Information Officer

Education/Experience

- A bachelor's degree from an accredited college or university.
- Equivalent to at least five (5) years of increasingly responsible management experience leading enterprise information technology operations.
- Demonstrated sensitivity to and understanding of diversity in the workplace and educational environment.

Adopted: 07/31/02
Revised: 10/14/26

Salary Grade: *M13*
EEO Category: *Exec/Admin/Managerial*
Represented Status: *Management/Supervisory*
Effective Date: *10/14/26*